



EdCIL (India) Limited

[A Mini Ratna Category – I CPSE, Government of India]

Technical Support Group

5th-6th Floor, Vijaya Building, 17 Barakhamba Road, New Delhi – 110001

F. No. P-6495/IS-Unit/TSG-SS/E-Waste/06-2023

Dated: 15.06.2022

Notice : Inviting Quotation for disposing of Electrical & Electronic Equipment Waste (Obsolete and Unserviceable and beyond economic repairable (BER) Items on "As is Where is Basis" laying at EdCIL's TSG Office, 5th & 6th Floor, Vijaya Building, 17, Barakhamba Road, New Delhi - 110001".

EdCIL India Ltd. (EdCIL) is a Govt. of India Enterprise, under administrative control of the Ministry of Education has been undertaking various projects by establishing and Technical Support Groups (TSGs) for Samagara Shiksha, PM Poshan, New India Literacy Programme, etc.

EdCIL invites quotes against Notice for Auction/Sale of E-Waste, Obsolete and Unserviceable Items on "As-is-where-is-Basis". These items have been discarded and are no longer usable by this office. The bids are invited for the whole lot as a whole and no bid would be accepted for any part of the same.

The detailed list of E-Waste, Obsolete and Unserviceable Items on "As-is-where-is-Basis" proposed to be disposed is placed at 'Annexure-II'.

1. Eligibility Criteria

The bidder should fulfil the following eligibility conditions:-

- (i) The bidder for e-waste shall have to be registered as per e-waste rules with Ministry of Environment, Forest & Climate Change/Central Pollution Control Board/Delhi Pollution Control Committee (DPCC under Delhi Government. Document of registration and validity of authorization shall be produced with the bid. Agencies without having above registration and authorization will be not allowed to participate in the bid.
- (ii) The bidder shall have to provide services required at Connaught Place, New Delhi.
- (iii) Copy of PAN No., GST No. & AADHAR/Address Proof, Bank Details in the name of the proprietor/ owner/firm/company is required to be provided

2. Important Dates

- | | | | |
|------|--|---|-------------|
| (i) | Last Date of Physical Inspection at site | : | 28.06.2023* |
| (ii) | Last Date of Submission of Bid | : | 30.06.2023 |

*With prior permission on any working day between 1000 Hrs to 1600 Hrs

3. EMD

- (i) Earnest Money Deposit (EMD) of Rs.2,000/- must accompany with each quotation. This shall be in the form Bank Draft/Cheque of any Nationalized/Scheduled Bank drawn in favour of M/s EDCIL INDIA LTD, New Delhi payable at New Delhi without which the tender shall be summarily rejected. No Money order/ Cash shall be accepted. EMD deposit

shall not attract any interest. The Earnest Money Deposit of the successful bidder shall be adjusted in the bid forthwith. MSMEs are exempted from the requirement EMD. Intending bidders are required to provide necessary documents in support of seeking exemption from submission of EMD.

- (ii) The EMD of unsuccessful bidder shall be returned within one month of auction date, without any interest.
- (iii) EMD of the bidders/firms rescinding their offer, withdrawing or abrogating after submitting the bid shall stand forfeited. Decision of the M/s EDCIL India Ltd. shall be final in this regard.

4. Bidding Procedure:

- (i) Sealed Bids, Super-scribed in bold capital letter "QUOTATIONS FOR DISPOSAL OF E-WASTE ITEMS", shall be received, not later than upto 1400 Hrs. on 30 June, 2023. No Bids will be accepted after this date & time under any circumstances. This office will not be responsible for any postal/courier delay and also for reasons beyond the control of this office.
- (ii) Copy of each document should be duly signed and stamped by the bidder(s).
- (iii) Incomplete and unsigned quotations are liable to be rejected.
- (iv) All the bids must be dropped in Tender Box placed at reception 6th Floor EDCIL TSG-SS, Vijaya Building, Barakhamba Road, New Delhi-110001.
- (v) No bid may be modified subsequent to the deadline for submission.
- (vi) Bidders may invariable share their telephone, e-mail and mobile numbers to facilitate communication.
- (vii) The bidder shall quote price on lumpsum basis inclusive of all taxes.
- (viii) The highest bidder or successful party should deposit the quoted amount inclusive of taxes.

5. Evaluation of Bids:

- (i) The bidder quoting highest price will be declared as H1 bidder.
- (ii) Bidder shall submit the proof of EMD & copy of all the requisite documents in the 1st sealed envelope.
- (iii) The Financial bid shall be submitted by bidders in 2nd sealed envelope.
- (iv) Financial bid shall be opened for only those bidders who have submitted EMD in 1st envelope.
- (v) The disposal of the E-Waste items shall be strictly on "As is Where is No Complaint" basis and no guarantee of certificate of its worthiness or quality will be given by EdCIL.

6. Location for Inspection:

The inspection of material can be done carefully by the prospective bidders or their representatives at the designated place i.e., EdCIL India Limited, 5th & 6th Floor, Vijaya Building, 17, Barakhamba Road, New Delhi – 110001. The queries can be raised to the concerned office at the time of inspection of items for disposal. No further clarification shall be entertained after the above inspection.

For taking prior time for inspection Mr. Subodh Varshney may be contacted on **Mobile: 8510900049.**

7. Lifting of E-Waste, Obsolete and Unserviceable Items:

- (i) The successful H1 bidder is required to lift all E-Waste, Obsolete, Old and Unserviceable Items and not selectively from the designated place to their premises on 'As is where is No Complaint Basis' within **(03) Three** working days after depositing the full bid amount including taxes.
- (ii) In case, the successful bidder deposits the full amount within stipulated period but fails to lift the articles within scheduled date and time, EdCIL shall not take responsibility for safe custody of the articles.
- (iii) No damage shall be caused to the existing property of EdCIL and other offices/occupants within the premises of Vijaya Building while removing the materials from the site.
- (iv) Any loss/damage to the property of EdCIL or any other offices/occupants in the premises or injury or personal accident suffered by any person due to negligence or action of the successful bidder or his authorized worker/supervisor will be borne by successful bidder and they will be indemnified.
- (v) All charges i.e., loading, unloading and transportation to be incurred in course of lifting of items from the designated place shall be borne by the successful bidder.
- (vi) Obtaining all statutory approval from the Govt./Local Bodies/Police/Traffic Wing required for purchase or clearing of materials is the sole responsibility of the purchaser only. EdCIL cannot be held responsible for any delay or lapses in this regard.
- (vii) All labour, tools and equipment for loading the items from site to buyer's trucks with all leads, lifts, etc. shall be at the cost of the buyer.
- (viii) Any un-cleared or un-noticed materials left over by the successful bidder within the premises cannot be claimed later.
- (ix) No enquiry of bidder shall be entertained once the material is lifted by them.
- (x) The successful bidder must lift all the unserviceable materials from the premises at his/her own cost.
- (xi) The lifting of items must be done during the hours/days intimated by EdCIL to the successful bidder after taking necessary approval of the Competent Authorities.
- (xii) No selection or sorting whatsoever of the goods will be allowed. The entire lot should be cleared by getting proper gate pass from EdCIL Office.
- (xiii) The successful tenderer will make his own arrangement for transport and he will not be entitled to claim any facilities or assistance for removal or transport of the E-Waste items from the premises.
- (xiv) The successful bidder has to lift the E-Waste items completely at his own cost and clear the site completely within three days from the date of deposit of full payment, failing which the bid security money shall be forfeited and pecuniary loss, if any shall be recovered for them.

8. Other Terms & Conditions:

- (i) The items shall be sold to the highest price of bidder (H1 bidder).
- (ii) The successful bidder has to make full balance payment in the form of Bank Draft/pay Order/NEFT/RTGS issued in favour of M/s EDCIL INDIA LTD., New Delhi, within **(02) two working days** after confirmation failing which the offer will be cancelled and EMD shall stand forfeited.
- (iii) The successful bidder shall be required to lift all the items from the disposal site to its premises within **03 (three)** working days after the payment of the quoted amount. On failure to do so EdCIL shall have the right to forfeit the entire amount of the bidder and dispose the items to alternate bidder.
- (iv) Mandatory information at Annexure-I to be filled-up by the bidder.
- (v) List of Unserviceable/obsolete items is at Annexure-II, along with Item-Wise price quotation format.
- (vi) The bidding firm shall alone be responsible for furnishing any false or wrong information and the consequences or loss thereof.
- (vii) The price should be quoted in numbers as well as in words. In case of any typographical error or difference in figures quoted in numbers and words then the amount quoted in words shall be taken as final.
- (viii) The E-Waste, Obsolete, Old and Unserviceable Items will be sold on 'As is where is and No complaints Basis' in so far as physical condition of the same is concerned.
- (ix) The bidders will therefore be deemed to have made themselves aware of the physical conditions, dimensions deemed to have made themselves aware of the physical conditions, dimensions, size and weight of the goods/items by inspecting the materials before submitting their Bids.
- (x) E-Waste items are sold on the assumption that tenderer has inspected the items and they know what they are buying, whether they have first inspected them or not.
- (xi) No complaint will be entertained after the sale.
- (xii) The bid shall remain valid for 90 days after the date of bid opening.
- (xiii) If any bidder withdraws his/her bid before the said period, this office shall without prejudice to any other right or remedy, be at liberty to forfeit the bid security absolutely.
- (xiv) Conditional bid shall not be entertained.
- (xv) If, the Buyer fails to make the requisite payment within the time/extended time stipulated, the sale relating to such lot can be cancelled at the discretion of the Seller/ Auctioneer and the EMD deposited by the Bidder shall be forfeited in full and Seller/ Auctioneer shall be entitled to recover any.
- (xvi) The competent authority also reserves the right to cancel the auction at any stage without assigning any reason and competent authority will not be liable for any costs and consequences incurred by the intending bidder. And no claim/ complaint are this regard will be entertained by the Seller/ Auctioneer.
- (xvii) The bid security money of successful bidder shall be returned after completion of process.

- (xviii) All disputes including court proceeding shall be settled within the Delhi jurisdiction only.

9. Submission of Bids:

- (i) Sealed Bids, Super-scribed in bold capital letter "QUOTATIONS FOR DISPOSAL OF E-WASTE ITEMS", shall be received, not later than upto 1400 Hrs. on 30 June, 2023. No Bids will be accepted after this date & time under any circumstances. This office will not be responsible for any postal/courier delay and also for reasons beyond the control of this office.
- (ii) All the bids must be dropped in Tender Box placed at reception 6th Floor EDCIL TSG-SS, Vijaya Building, Barakhamba Road, New Delhi-110001.
- (iii) Copy of each document should be duly signed and stamped by the bidder(s).
- (iv) Incomplete and unsigned quotations are liable to be rejected.
- (v) No bid may be modified subsequent to the deadline for submission.
- (vi) Bidders may invariable share their telephone, e-mail and mobile numbers to facilitate communication.
- (vii) The bidders are required to submit offers in TWO BID SYSTEM i.e., in two separate closed envelopes, one super scribed as "Technical Bid" and the other as "Price Bid". Both the envelopes should be separately sealed and super scribed with Tender No., Date, Name & Address of the Bidder. Both envelopes should thereafter be kept in a single third envelope and sealed. This envelope should also be super scribed with the Tender No., Date, Name & Address of the Bidder and shall be addressed to The Chief General Manager (TSG), EdCIL India Ltd, 6th Floor, Vijaya Building, 17 Barakhamba Road, New Delhi – 110001.

A. The envelope super scribed as "Technical Bid" must contain the following:-

- a. Signed and Stamped copy of Annexure-I
- b. EMD in the form of Demand Draft/ Cheque in favour of EdCIL India Ltd, if applicable.
- c. Proof of Identity and Address viz. Aadhaar Card/ Voter ID card/Passport or any other authenticated document of the official signing the bid document.
- d. Copy of valid MSME certificate, if applicable.
- e. Copy of GST Registration.
- f. Copy of PAN Card.
- g. Copy of the document mentioning the bank details of the bidder.
- h. Copy of the document towards registration and validity of registration as e-Waste recycling agency.

***Note:** All the documents should be signed and stamped by the bidder.

B. The "Price Bid" sealed envelope shall contain Price Bid (showing prices quoted strictly as per the ANNEXURE - II of tender document) duly signed and stamped by the bidder.

On the letter head Company/Firm/sole proprietor**TECHNICAL BID****Date:**

Name of the Bidder:
Address of the Bidder:
Contact Mobile No:

S. No.	Particulars	Self-Attested Copy
1	Earnest Money deposit (EMD) of Rs./- through DD/ Cheque	
(a)	Amount in Rs.	
(b)	DD/ Cheque Number	
(c)	Date	
(d)	Name of the bank	
2	Particulars of the Bidder:	
(a)	Name of the Bidder (Company/Firm)	
(b)	Address of the Company/Firm:	
(c)	Name of Authorized Contact Person:	
(d)	Designation of Authorized Person:	
(e)	Mobile No:	
(f)	Email ID:	
3	Particulars of MSME Registration (Enclose proof)	
(a)	MSME Registration Status	<input type="checkbox"/> Registered <input type="checkbox"/> Not Registered
(b)	Category of MSME Bidder	<input type="checkbox"/> Micro <input type="checkbox"/> Medium <input type="checkbox"/> Small <input type="checkbox"/> None
(c)	Status of MSME Bidder	<input type="checkbox"/> Manufacturer <input type="checkbox"/> Services <input type="checkbox"/> Not Applicable
(e)	Proprietor of "MSME" enterprise is from SC/ST Category:	<input type="checkbox"/> Yes <input type="checkbox"/> No
(f)	Proprietor of "MSME" enterprise is Woman:	<input type="checkbox"/> Yes <input type="checkbox"/> No
4	Particulars of GST Registration (Enclose proof)	
(a)	GST Registration:	<input type="checkbox"/> Yes <input type="checkbox"/> No
(b)	GST Registration No:
5	Particulars of GeM Registration (Enclose proof)	

S. No.	Particulars	Self-Attested Copy
(a)	GeM Registration:	<input type="checkbox"/> Yes <input type="checkbox"/> No
(b)	GeM Registration No, (if any)
6	Type/Category of Bidder (Enclose proof)	
(a)	E-Waste Agency (Enclose proof)	<input type="checkbox"/> Yes <input type="checkbox"/> No
7	Bank Details of Bidder (Enclose proof)	
(a)	Name of Bank	
(b)	Branch Address	
(c)	Account Holder Name	
(d)	Account No	
(e)	IFSC Code	
10	PAN (Enclose proof)	<input type="checkbox"/> Yes <input type="checkbox"/> No

Note:

- (i) MSME registered vendors are exempt subject to furnishing of EMD.
- (ii) All MSE bidders shall register/declare their UAM Number and copy of this registration /declaration shall be attached with the offer; failing which such bidders will not be able to enjoy benefits as per PP Policy for MSME order, 2012.
- (iii) Scanned copy of MSME Registration Certificate to be enclosed)
- (iv) Please attach caste certificate issued by competent authority for SC/ST
- (v) Woman proprietorship, or holding minimum 51% shares in case of Partnership/Private Limited Companies

SIGNATURE ON BEHALF OF THE FIRM (WITH STAMP)

On the letter head Company/Firm/sole proprietor

PRICE BID

Date:

Name of the Bidder:
Address of the Bidder:
Contact Mobile No:

S.No.	Items	Quantity (A)	Price per unit (Rs.) (B)	Total Amount (Rs.) (C=A*B)	Amount in Words (Rs.)
1.	CPU (Cabinet)	70			
2.	Laptop	87			
3.	Printer	32			
4.	CRT Monitor	24			
5.	TFT / LCD	34			
6.	UPS-Double Battery	53			
7.	UPS-Single Battery	41			
8.	KEYBOARD	100			
9.	FAX	02			
10.	SCANNER	01			
11.	24 LAN SWITCH	20			
12.	Display Kiosk	02			
13.	Empty Toner Cartridge	350			
Grand Total					
Grand Total in Words:					

Note:

1. The price should be quoted in numbers as well as in words. In case of any typographical error or difference in figures quoted in numbers and words then the amount quoted in words shall be taken as final.
2. For all the above items lump sum amount shall be quoted (inclusive of all taxes)

SIGNATURE ON BEHALF OF THE FIRM (WITH STAMP)